ACADEMIC COUNCIL MEETING MINUTES
November 8, 2012

Members:

Council Chair:	Ms. Deena Honan
Council Vice-Chair:	Mr. Tony Penton
President:	Mr. Don Gnatiuk
Vice-President Academics and Research:	Ms. Susan Bansgrove
Deans:	Mr. Chris Laue
	Dr. Shirley Pasieka
	Ms. Jean Nordin
Academic Staff Association:	Mr. Matthew Bain| ***Notice of Absence***
	Mr. Brian Carreau
	Ms. Joan Cawthorn | ***Notice of Absence***
	Mr. Garth Finlay
	Dr. Bruce Galenza
	Ms. Deena Honan
	Ms. Gwen Hoyseth
	Ms. Terrah Lindsay
	Mr. Jeff Nutting | ***Notice of Absence***
	Ms. Sukhvir Sandhu
	Ms. Tamara Van Tassell
Students' Association:	Ms. Jenna Backer
	Mr. George Barnhardt
	Mr. Dalen Chmilar
	Mr. Phillip Hubert
	Mr. Evan Paul | ***Absent***
	Mr. Tony Penton
	Ms. Kaitlyn Powley
	Mr. Cole Reddekopp
	Ms. Lydia Sadiq
	Mr. Blair Wade | ***Absent***
Employees' Association:	Mr. Gordon Pellerin | ***Notice of Absence***
	Ms. Cate Sazwan
	Ms. Jocelyn Smith
Alberta Union of Provincial Employees:	Ms. Yvonne Peterson

Community Members: Mr. Dwight Logan | ***Notice of Absence***

3642 CALL TO ORDER

The Chair called the meeting to order at 4:33 p.m.

3643 APPROVAL OF AGENDA

MOVED by Ms. Sadiq; **SECONDED** by Mr. Chmilar that the agenda of November 8, 2012 be approved as amended with the addition of 'Building Collective Impact', a presentation by Ms. Backer.

CARRIED

3644 APPROVAL OF MINUTES

MOVED by Ms. Bansgrove; **SECONDED** by Ms. Honan that the minutes of October 11, 2012 be approved as amended; striking the motion regarding student representatives on Academic Council on page 2726.

CARRIED

3645 ACADEMIC COUNCIL COMMITTEE ELECTIONS

MOVED by Ms. Van Tassell; **SECONDED** by Ms. Pasieka that Council approve the additional members of the Co-Curricular Committee for 2012-2013 as Dalen Chmilar; Convocation Committee for 2012-2013 as Megan Noftall; Curriculum Committee for 2012-2013 as Virginia May; and Nominating Committee for 2012-2013 as Gordon Pellerin.

CARRIED

3646 COMMITTEE REPORTS

CURRICULUM COMMITTEE

Academic Council received the Curriculum Committee minutes of October 9, 2012 for approval.

MOVED by Ms. Nordin; **SECONDED** by Ms. Backer that Academic Council accept the Curriculum Committee minutes of October 9, 2012 as presented.

CARRIED

In approving the October 9, 2012 recommendations of the Curriculum Committee, the following motions were approved:

Science

CS2010 3(3-0-3) 90 Hours Practical Programming Methodology

Motion: Recommend that Academic Council approve the removal of the corequisite of CS2720 for CS2010.

Moved: D. Gregg **Second:** K. Mashkournia

CARRIED

CS2720 3(3-1-1.5) 82.5 Hours Formal Systems and Logic in Computing Science
Motion: Recommend that Academic Council approve a change in prerequisites for CS2720 from "CS1140" to "1000 Level CST course".
Moved: D. Gregg **Second:** D. White
CARRIED

EG2080 3(2-0-2) 60 Hours Introductory Computer Aided Design
Motion: Recommend that Academic Council approve the deletion of EG2080 3(2-0-2) 60 Hours Introductory Computer Aided Design from course offerings.
Moved: D. Gregg **Second:** D. White
Discussion: This course has not been offered since 2003.
CARRIED

EV2010 3(3-0-3) 90 Hours Wildlife Biodiversity and Ecology
Motion: Recommend that Academic Council approve the deletion of EV2010 3(3-0-3) 90 Hours Wildlife Biodiversity and Ecology from course offerings.
Moved: D. Gregg **Second:** D. White
Discussion: This course has not been offered since 2003.
CARRIED

F01020 2(1-0-2) 60 Hours Introduction of Field Skills
F01040 2(2-0-0) 30 Hours Introduction to Natural Resources Management
F01200 3(3-0-3) 90 Hours Diversity of Higher Plants
F01220 3(3-0-3) 90 Hours Introduction to Soil Science
F02020 3(3-0-3) 90 Hours Ecosystems of Forests
F02050 3(5-0-4) 90 Hours Silviculture
F02070 3(3-0-3) 48 Hours Wildlife Biodiversity and Ecology
F02080 3(3-0-3) 51 Hours Forest Health
F02110 3(3-0-3) 90 Hours Integrated Resource Management
F02190 3(3-0-3) 57 Hours Forest Engineering Principles
F02220 1(1.5-0-0) 22.5 Hours Forest Policies and Legislation
F02350 3(3-0-4) 70 Hours Timber Harvesting and Transportation
F02370 3(3-0-3) 90 Hours Assessment of Natural Resources
F02470 2(0-0-2) 30 Hours Computer Applications in Forestry
F04200 3(3-0-2) 75 Hours Wood Technology and Utilization
Motion: Recommend that Academic Council approve the deletion of the above courses from course offerings.
Moved: D. Gregg **Second:** J. McLean
Discussion: The above courses have not been offered in over 5 years.
CARRIED

BSC-Pre-Professional Agricultural Business Management

Motion: Recommend that Academic Council approve a change to the calendar description for the BSC-Pre-Professional Agricultural Business Management program removing FO1220 from the list of available courses.

Moved: D. Gregg **Second:** K. Mashkournia

Discussion: FO1220 has been removed from course offerings.

CARRIED

BSC- Forestry

Motion: Recommend that Academic Council approve a change to the calendar description for the BSC – Forestry program removing FO1200 and FO1220 from the list of available courses.

Moved: D. Gregg **Second:** C. Sanderson

Discussion: FO1200 and FO1220 have been removed from course offerings.

CARRIED

Environmental and Conservation Sciences

Motion: Recommend that Academic Council approve a change to the calendar description for the Environmental and Conservation Sciences program removing EV2010 from the list of available courses for this program and removing the word "open" from before "option".

Moved: D. Gregg **Second:** S. Bansgrove

Discussion: EV2010 has been removed from course offerings.

CARRIED

Academic Upgrading

BI0120 5(4-0-2) 90 Hours Biology Grade 11 Equivalent

Motion: Recommend that Academic Council approve a change in prerequisites for BI0120.

Moved: J. Godbout **Second:** S. Barr

Discussion: The current submission is requesting that the prerequisites for these courses are increased. Question raised as to the intent. Also, question was raised as to whether or not the department was asking to remove the current "note" that is attached to the prerequisites.

Motion to Table

Moved: J. Godbout **Second:** G. Whittall

CARRIED

BI0130 5(5-0-1.5) 95 Hours Biology Grade 12 Equivalent

Motion: Recommend that Academic Council approve a change in prerequisites for BI0130

Moved: J. Godbout **Second:** S. Barr

Discussion: The current submission is requesting that the prerequisites for these courses are increased. Question raised as to the intent. Also, question was raised as to whether or not the department was asking to remove the current "note" that is attached to the prerequisites.

Motion to Table

Moved: J. Godbout **Second:** G. Whittall

CARRIED

CH0120 5(4-0-2) 90 Hours Chemistry Grade 11 Equivalent

Motion: Recommend that Academic Council approve a change in prerequisites for CH0120.

Moved: J. Godbout **Second:** S. Barr

Discussion: The current submission is requesting that the prerequisites for these courses are increased. Question raised as to the intent. Also, question was raised as to whether or not the department was asking to remove the current "note" that is attached to the prerequisites.

Motion to Table

Moved: J. Godbout **Second:** G. Whittall

CARRIED

CH0130 5(5-0-1.5) 95 Hours Chemistry Grade 12 Equivalent

Motion: Recommend that Academic Council approve a change in prerequisites for CH0130.

Moved: J. Godbout **Second:** S. Barr

Discussion: The current submission is requesting that the prerequisites for these courses are increased. Question raised as to the intent. Also, question was raised as to whether or not the department was asking to remove the current "note" that is attached to the prerequisites.

Motion to Table

Moved: J. Godbout **Second:** G. Whittall

CARRIED

EN0100 5(5-0-0) 75 Hours Basic English IV

Motion: Recommend that Academic Council approve the deletion of EN0100 5(5-0-0) 75 Hours Basic English IV from course offerings.

Moved: J. Godbout **Second:** G. Pellerin

CARRIED

LL0105 4(0-0-4) 60 Hours Introduction to Comprehensive Skills III

Motion: Recommend that Academic Council approve the deletion of LL0105 4(0-0-4) 60 Hours Introduction to Comprehensive Skills from course offerings.

Moved: J. Godbout **Second:** B. Hessler

CARRIED

PC0110 3.5(3-0-0.5) 52.5 Hours Physics Grade 10 Equivalent

Motion: Recommend that Academic Council approve changes to the pre and corequisites for PC0110.

Moved: J. Godbout **Second:** D. Gregg

Discussion: The current submission is requesting that the prerequisites for these courses are increased. Questions raised as to the intent. Also, question was raised as to whether or not the department was asking to remove the current "note" that is attached to the prerequisites.

Motion to Table

Moved: J. Godbout **Second:** D. Gregg

CARRIED

PC0120 5(4-0-2) 90 Hours Physics Grade 11 Equivalent

Motion: Recommend that Academic Council approve changes to the pre and corequisites for PC0120.

Moved: J. Godbout **Second:** D. Gregg

Discussion: The current submission is requesting that the prerequisites for these courses are increased. Questions raised as to the intent. Also, question was raised as to whether or not the department was asking to remove the current "note" that is attached to the prerequisites.

Motion to Table

Moved: J. Godbout **Second:** D. Gregg

CARRIED

PC0130 5(5-0-1.5) 95 Hours Physics Grade 12 Equivalent

Motion: Recommend that Academic Council approve changes to the pre and corequisites for PC0130.

Moved: J. Godbout **Second:** D. Gregg

Discussion: The current submission is requesting that the prerequisites for these courses are increased. Questions raised as to the intent. Also, question was raised as to whether or not the department was asking to remove the current "note" that is attached to the prerequisites.

Motion to Table

Moved: J. Godbout **Second:** D. Gregg

CARRIED

SC0100 5(5-0-0) 75 Hours Science and Society

Motion: Recommend that Academic Council approve changes to the pre and corequisites for SC0100.

Moved: J. Godbout **Second:** D. Gregg

Discussion: The current submission is requesting that the prerequisites for these courses are increased. Questions raised as to the intent. Also, question was raised as to whether or not the department was asking to remove the current "note" that is attached to the prerequisites.

Motion to Table

Moved: J. Godbout **Second:** D. Gregg

CARRIED

SC0110 5(5.5-0-1.5) 105 Hours Science Grade 10 Biology and Chemistry Equivalent

Motion: Recommend that Academic Council approve changes to the pre and corequisites for SC0110.

Moved: J. Godbout **Second:** D. Gregg

Discussion: The current submission is requesting that the prerequisites for these courses are increased. Questions raised as to the intent. Also, question was raised as to whether or not the department was asking to remove the current "note" that is attached to the prerequisites.

Motion to Table

Moved: J. Godbout **Second:** D. Gregg

CARRIED

SC0130 5(5-0-1.5) 95 Hours Science Grade 12 Equivalent

Motion: Recommend that Academic Council approve changes to the pre and corequisites for SC0130.

Moved: J. Godbout **Second:** D. Gregg

Discussion: The current submission is requesting that the prerequisites for these courses are increased. Questions were raised as to the intent. Also, question was raised as to whether or not the department was asking to remove the current "note" that is attached to the prerequisites.

Motion to Table

Moved: J. Godbout **Second:** D. Gregg

CARRIED

Human Services

CD1045 3(3(0-2-8) 124 Hours 14 Weeks Seminar, 12 Weeks Practicum, Practicum I

Motion: Recommend that Academic Council approve the addition of CD1330 to the list of pre and corequisites for CD1045.

Moved: C. Carter **Second:** B. Hessler

CARRIED

CD1145 5(0-2-32) 272 Hours 8 Weeks Practicum II

Motion: Recommend that Academic Council approve the addition of CD2070 to the list of prerequisites for CD1145 and that credits be changed from 5 to 3.

Moved: C. Carter **Second:** B. Hessler

Discussion: The Assignment of Credit policy has not yet been approved.

Motion to Table

Moved: C. Carter **Second:** B. Hessler

CARRIED

CD1330 3(3-0-0) 45 Hours Understanding Children's Play

Motion: Recommend that Academic Council approve the addition of CD1000 as a prerequisite to CD1330 3(3-0-0) 45 Hours Understanding Children's Play.

Moved : C. Carter **Second:** J. McLean

CARRIED

CD2045 4(0-2.5-28) 183 Hours 6 Weeks Practicum III

Motion: Recommend that Academic Council approve a change in credits for CD2045 4(0-2.5-28) 183 Hours 6 Weeks Practicum III from 5 to 3.

Moved: C. Carter **Second:** K. Mashkournia

Discussion: The Assignment of Credit policy has not yet been approved.

Motion to table

Moved: C. Carter **Second:** K. Mashkournia

CARRIED

CD2145 6(0-2-15) 254 Hours 15 Weeks Seminar, 8 Weeks Practicum, Practicum IV

Motion: Recommend that Academic Council approve a change in credits for CD2145 6(0-2-15) 254 Hours 15 Weeks Seminar, 8 Weeks Practicum, Practicum IV from 5 to 3.

Moved: C. Carter **Second:** K. Mashkournia

Discussion: The Assignment of Credit policy has not yet been approved.

Motion to table

Moved: C. Carter **Second:** K. Mashkournia

CARRIED

Early Learning and Child Care

Motion: Recommend that Academic Council approve the deletion of the entire "Advanced Standing" section of the current calendar (P. 96).

Moved: C. Carter **Second:** G. Pellerin

CARRIED

Nursing

NS3950 7(0-3-28) UT 217 Hours 7 Weeks Nursing Practice VI

Motion: Recommend that Academic Council A change to the calendar description for this course to "Practice focuses on health promotion and disease prevention, restoration, rehabilitation and support of clients across the lifespan who are experiencing acute and chronic mental health issues. Practice occurs in acute care and/or community settings."

Moved: B. Hessler **Second:** S. Barr

CARRIED

Office Administration

OA1430 3(0-0-5) 75 Hours Computerized Bookkeeping I Simply Accounting

Motion: Recommend that Academic Council approve a change in course name for OA1430 to "Simply Accounting for Small Business".

Moved: S. Barr **Second:** D. White

CARRIED

OA2430 3(0-0-5) 75 Hours Computerized Bookkeeping II (For Small Businesses)

Motion: Recommend that Academic Council approve a name change to OA2430 to "QuickBooks for Small Businesses".

Moved: S. Barr **Second:** J. Backer

CARRIED

OA2440 3(0-0-5) 75 Hours Computerized Bookkeeping III (For Corporations)

Motion: Recommend that Academic Council approve a name change for OA2440 to "ACCPAC for Corporations".

Moved: S. Barr **Second:** J. Backer

CARRIED

Office Administration – Bookkeeping Specialization Certificate

Motion: Recommend that Academic Council approve a change to the program requirements for the Bookkeeping Specialization Certificate to include "OA1430 or OA2430" pending PRS approval.

Moved: S. Barr **Second:** B. Hessler

Discussion: It was asked if it is appropriate to offer a course with a code of 2XXX to first year students. It was asked if this course could be changed to a first year course. This change is being requested to accommodate the few students who start this certificate program in winter semester. It was asked if this could be dealt with on an individual, as needed basis rather than changing program requirements.

DEFEATED 2 in Favor

Office Administration – Bookkeeping Specialist Diploma
Motion to Table
Discussion: In light of the defeat of the previous motion, it was suggested that this item also be taken back to the department for further discussion.
Moved: S. Barr **Second:** R. Kardas
CARRIED

Office Administration-Microcomputer Office Specialist Diploma
Motion: Recommend that Academic Council approve a change in program requirements for the Microsoft Office Specialist Diploma adding "or approved option (1.5) after OA2260 (1.5), effectively removing OA2260 as a requirement.
Moved: S. Barr **Second:** K. Mashkournia
Discussion: This course has had a very positive impact on OA students and the department is sad to see it not be offered. The course is not being deleted from course offerings but may not be offered on a regular basis.
CARRIED

Office Administration
Motion: Recommend that Academic Council approve a change in program admission requirements for Office Administration.
Moved: S. Barr **Second:** D. White
Discussion: These changes align the math requirements with the changes to the high school math streams.
CARRIED

Office Administration – Level One Training Certificate
Motion: Recommend that Academic Council approve the deletion of the Office Administration, Level One Training Certificate and all appropriate courses from course and program offerings.
Moved: S. Barr **Second:** R. Young
CARRIED

Animal Health
Animal Health Technology
Motion: Recommend that Academic Council change the Admission Requirements for the Animal Health Technology Program.
Moved: K. Worobetz **Second:** R. Smith

Discussion: This change changes the Admission requirements to:

The applicant must have the following prerequisites:

- High School Diploma
- English 30-1, English 30-2 or Equivalent
- Math 30-1 (minimum 50%), Math 30-2 (minimum 65%), or equivalent
- Biology 30
- Chemistry 30
- Verification of 40 hours job shadow experience

CARRIED

Animal Health Technology

Motion: Recommend that Academic Council approve a change to the "Special Requirements" for the Animal Health Technology Program removing item #3 and removing the sentence in #4 "These AAAHT/ABVMA combined fees to students are $102.50".

Moved: K. Worobetz **Second:** R. Smith

CARRIED

3647 ACADEMIC POLICIES

INSTRUCTOR EMERITUS POLICY

The Instructor Emeritus Policy was presented by Ms. Bansgrove for approval.

MOVED by Mr. Paul; **SECONDED** by Ms. Sazwan to approve the Instructor Emeritus Policy as presented.

CARRIED

3648 GUIDELINES FOR ACADEMIC SCHEDULE

The 2013-2014 Program Dates and Calendar were received for discussion. Discussion occurred regarding Saturday and Sunday exams.

ACTION: The Students' Association will poll students regarding Sunday exams.

3649 ORIENTATION TO ACADEMIC COUNCIL

Ms. Nordin reviewed the responsibilities of Academic Council members and the Academic Council Authority and Bylaws.

3650 PRESENTATION

BUILDING COLLECTIVE IMPACT

Ms. Backer presented on Building Collective Impact – a pilot project aimed at increasing education rates in northern, rural and Aboriginal populations in Alberta.

MOVED by Dr. Galenza; **SECONDED** by Ms. Backer that Academic Council support GPRC' s involvement in the project.

CARRIED

3651 ADJOURNMENT

The meeting was adjourned at 5:22 p.m.

Ms. Deena Honan, Chair

Ms. Barb Johnston, Records

3642 CALL TO ORDER 2730
3643 APPROVAL OF AGENDA 2730
3644 APPROVAL OF MINUTES 2730
3645 ACADEMIC COUNCIL COMMITTEE ELECTIONS 2730
3646 COMMITTEE REPORTS 2730
3647 ACADEMIC POLICIES 2739
3648 GUIDELINES FOR ACADEMIC SCHEDULE 2739
3649 ORIENTATION TO ACADEMIC COUNCIL 2739
3650 PRESENTATION 2740
3651 ADJOURNMENT 2740