



## ACADEMIC COUNCIL MEETING MINUTES November 14, 2013

### Members:

Council Chair:

Ms. Deena Honan

Council Vice-Chair:

Ms. Cate Sazwan

President:

Mr. Don Gnatiuk

Vice-President Academics and Research:

Ms. Susan Bangrove

Deans:

Mr. Chris Laue

Dr. Kazem Mashkournia

Ms. Jean Nordin

Academic Staff Association:

Mr. Brian Carreau

Ms. Joan Cawthorn

Mr. Garth Finlay

Dr. Rene Gadacz | **Absent**

Dr. Bruce Galenza

Ms. Sheryl Heikel

Ms. Deena Honan

Ms. Terrah Lindsay | **Notice of Absence**

Mr. Darcy Moss

Ms. Cibylla Rakestraw

Mr. Brian Redmond

Ms. Theresa Suderman

Students' Association:

Mr. Dalen Chmilar

Ms. Samara Drewe

Ms. Pamela Durnford

Mr. Matthew Ethbridge-Letto

Mr. Hayden Hollowell

Mr. Tony Penton | **Absent**

Mr. Thomas Petersen

Ms. Lydia Sadiq

Mr. Bruin Speager

Mr. Brennan Wilson

Employees' Association:

Ms. Megan Ryan-Walsh

Ms. Cate Sazwan

Ms. Jocelyn Smith | **Notice of Absence**

Alberta Union of Provincial Employees:

Ms. Monica Macdonald

Ms. Yvonne Peterson | ***Notice of Absence***

Community Members:

Ms. Brenda Beaulieu

**3709. CALL TO ORDER**

The Chair called the meeting to order at 4:01 p.m.

**3710. APPROVAL OF AGENDA**

**MOVED** by Ms. Sadiq; **SECONDED** by Ms. Cawthorn that the agenda of November 14, 2013 be approved as amended with the addition of: *Resignation of Community Member.*

**CARRIED**

**3711. APPROVAL OF MINUTES**

**MOVED** by Ms. Sazwan; **SECONDED** by Ms. Cawthorn that the minutes of October 10, 2013 be approved as submitted.

**CARRIED**

**3712. NOMINATING COMMITTEE**

Academic Council received the 2008 Terms of Reference for the Nominating Committee. Discussion occurred regarding the role of the Nominating Committee. There was consensus that the Nominating Committee will be reactivated

**ACTION:** S. Bangrove will contact the Presidents of the Employee Association and AUPE to get representatives. The Committee members will be asked to meet and revise the Terms of Reference.

**3713. ACADEMIC COUNCIL COMMITTEE ELECTIONS***CONVOCATION COMMITTEE GRANDE PRAIRIE CAMPUS*

The additional nominee for the Convocation Committee Grande Prairie Campus is Meghan Nofall.

*CURRICULUM COMMITTEE*

The additional nominees for the Curriculum Committee are: David Burgess, Sheryl Hiekel and David Gregg (fall term).

*RESEARCH PLANNING COMMITTEE*

The additional nominee for the Research Planning Committee is Eric Stromgren.

*STUDENT AWARDS COMMITTEE*

The additional nominee for the Student Awards Committee is Joanne Perrott.

All nominees were approved.

**3714. COMMITTEE REPORTS***CURRICULUM COMMITTEE*

Academic Council received the Curriculum Committee minutes of October 16, 2013 for approval.

**MOVED** by Ms. Nordin; **SECONDED** by Ms. Bangrove that Academic Council accept the Curriculum Committee minutes of October 16, 2013 as presented.

**CARRIED**

In approving the October 16, 2013 recommendations of the Curriculum Committee, the following motions were approved:

### **Arts and Education**

#### **NS2030 Aboriginal Ways of Knowing**

**Motion:** Recommend that Academic Council approve a change to the course number from NS2030 to NT2030.

**Moved:** K. Mashkournia **Seconded:** C. Sanderson

**Discussion:** Course code of NS is reserved for Nursing courses. NT is reserved for Native Studies courses.

**CARRIED**

#### **Administration for Aboriginal Organizations**

**Motion:** Recommend that Academic Council approve a change to the program name from Administration for Aboriginal Organizations to Aboriginal Administration Diploma.

**Moved:** K. Mashkournia **Seconded:** C. Laue

**Discussion:** This recommendation was made by Advanced Education.

**CARRIED**

#### **Aboriginal Administration Diploma**

**Motion:** Recommend that Academic Council approve the program course listing for the Aboriginal Administration Diploma changing NS2030 to NT2030.

**Moved:** K. Mashkournia **Seconded:** D. MacDonald

**CARRIED**

### **Science**

#### **CS2210 Introduction to PC Hardware and Systems Configuration**

**Motion:** Recommend that Academic Council approve a change to description for CS2210 to read "This course introduces the fundamentals of PC hardware. Students will open up machines, install devices such as hard drives, I/O cards, video cards as well as memory, CD/DVD ROM drives, install operating systems, explore a variety of different software packages, attach communications equipment and supporting software. Topics include system hardware (e.g. motherboards, processors, storage devices, memory), device drivers, operating systems (e.g. Windows, Linux), troubleshooting and maintenance of LAN (Local Area Network)-based PC, etc."

**Moved:** L. Rawluk **Seconded:** K. Mashkournia

**Discussion:** The previous course description was outdated. This change brings it up to date.

**CARRIED**

## **Nursing**

### **5.1 through 5.11 MOTION TO TABLE by S. Pasieka**

#### **Health Care Aide Certificate**

**Motion:** Recommend that the Curriculum Committee approve this new program in principle as per the New Program Launch Process.

**Moved:** L. Rawluk **Seconded:** K. Mashkournia

**Discussion:** This program is a GPRC program based on an Alberta Health and Wellness program.

Issues for consideration:

- Credit allocations vs. hours for courses. We need to be mindful of the cost to students. Students pay certain fees per course so if a course is 0.5 credits, students will pay the same fee as they would for a 3 credit course.
- Hours on some course outlines provided do not match the hours on the curriculum forms.
- Course outlines contain directions to page numbers in the calendar but are incorrect. Please refrain from using specific page numbers.
- Will there be papers written for these courses and if yes, is there a citation style required or will this be left to instructor discretion?
- This is a blended learning program. Does this need to go through eCampus?
- Admission requirements mention a fluency in English. What does this mean and by whose standards will this be determined?
- Caution for part time studies. If students take HC1010 and HC1020 are they automatically considered for admission?

**CARRIED**

#### **Early Learning and Child Care**

**Motion:** Recommend that Academic Council approve a change to the Program Progression for the Early Learning and Child Care Program to read "Students who fail two courses worth two or more credits in a semester will be placed on academic probation for the following semester. Students who fail any practicum course more than once will not be allowed to continue in the program."

**Moved:** K. Mashkournia **Seconded:** D. MacDonald

**CARRIED**

**Office Administration****OA2090 Internet Technology**

**Motion:** Recommend that Academic Council approve the removal of prerequisites for OA2090 Internet Technology.

**Moved:** S. Pasioka **Seconded:** K. Mashkournia

**Discussion:** The justification for removing prerequisites, "No prerequisites necessary" is not enough information for this committee to make this decision. Department representative not present to speak to this request.

**MOTION TO TABLE**

**Moved:** P. Coristine **Seconded:** L. Rawluk

**CARRIED**

**OA2101 Professional Communications**

**Motion:** Recommend that Academic Council approve the removal of prerequisites for OA2101 Internet Technology.

**Moved:** S. Pasioka **Seconded:** D. MacDonald

**Discussion:** Current prerequisites similar in content to this course and not necessary as prerequisites.

**CARRIED**

**OA2270 Microsoft Excel Expert**

**Motion:** Recommend that Academic Council approve a change in the prerequisites for OA2270 Microsoft Excel Expert from OA2610, OA1140, OA1150 or equivalent to OA1140.

**Moved:** S. Pasioka **Seconded:** D. MacDonald

**Discussion:** OA2270 is an Excel course and does not require OA1150 Microsoft Access as prerequisite. OA2610 does not exist anymore.

**CARRIED**

**OA2290 Microsoft Access Expert**

**Motion:** Recommend that Academic Council approve a change in the prerequisites for OA2290 Microsoft Access Expert from OA2610, OA1140, OA1150 or equivalent to OA1150.

**Moved:** S. Pasioka **Seconded:** D. MacDonald

**Discussion:** OA2290 is an Access course and does not require OA1140 Microsoft Excel as prerequisite. OA2610 does not exist anymore.

**CARRIED**

**Physical Education and Kinesiology****PA1180 Instruction in the Basics of Soccer****PA1450 Instruction in the Basics of Golf****PA1600 Instruction in the Basics of Gymnastics****PA1800 Instruction in the Basics of Canoeing and Kayaking****PA1810 Instruction in the Basics of Cross Country Skiing**

**Motion:** Recommend that Academic Council approve the deletion of PA1180 Instruction in the Basics of Soccer, PA1450 Instruction in the Basics of Golf, PA1600 Instruction in the Basics of Gymnastics, PA1800 Instruction in the Basics of Canoeing and Kayaking, and PA1810 Instruction in the Basics of Cross Country Skiing from course offerings.

**Moved:** R. Kardas **Seconded:** C. Sanderson

**Discussion:** These courses have not been offered in some time and the resources do not exist to offer them in the future.

**CARRIED***DISTANCE EDUCATION COMMITTEE*

Academic Council received the Distance Education Committee minutes of April 10, 2013 for approval.

**MOVED** by Ms. Bangrove ; **SECONDED** by Dr. Mashkournia that Academic Council accept the Distance Education Committee minutes of April 10, 2013 as presented.

**CARRIED***RESEARCH PLANNING COMMITTEE*

Academic Council received the Research Planning Committee minutes of September 3, 2013 for approval.

**MOVED** by Ms. Bangrove ; **SECONDED** by Mr. Redmond that Academic Council accept the Research Planning Committee minutes of September 3, 2013 as presented.

**CARRIED**

Academic Council received the Research Planning Committee minutes of October 7, 2013 for approval.

**MOVED** by Ms. Bangrove ; **SECONDED** by Ms. Ryan-Walsh that Academic Council accept the Research Planning Committee minutes of October 7, 2013 as presented.

**CARRIED**

**STRATEGIC ENROLMENT RETENTION TEAM**

Academic Council received the Strategic Enrolment Retention Team Terms of Reference for approval.

**MOVED** by Ms. Bansgrove ; **SECONDED** by Ms. Ryan-Walsh that Academic Council accept the Strategic Enrolment Retention Team Terms of Reference as presented.

**CARRIED**

Academic Council received the Strategic Enrolment Retention Team minutes of September 18, 2013 for approval.

**MOVED** by Ms. Bansgrove ; **SECONDED** by Ms. Ryan-Walsh that Academic Council accept the Strategic Enrolment Retention Team minutes of September 18, 2013 as presented.

**CARRIED**

**3715. INSTRUCTOR EMERITUS**

Academic Council received the nomination for Instructor Emeritus for Mr. Lane Borstad for approval.

**MOVED** by Dr. Mashkournia; **SECONDED** by Ms. Drewe that Mr. Lane Borstad be approved for Instructor Emeritus as presented.

**CARRIED**

**3716. ACADEMIC SCHEDULE**

Academic Council received the Program Dates for 2014/2015 for approval. The sentence *Last day to opt out of the Student Health/Dental Plan* under September 25 will be omitted as it is a duplicate.

**MOVED** by Ms. Nordin; **SECONDED** by Ms. Suderman that Academic Council approve the Academic Schedule for 2014/2015 as amended.

**CARRIED**

**3717. RESIGNATION OF COMMUNITY MEMBER**

Mr. Dwight Logan has tendered his resignation on Academic Council. Nominations for a replacement Community Member representative can be forwarded to Ms. Johnston.

**3718. ACADEMIC COUNCIL ORIENTATION**

Ms. Nordin reviewed the responsibilities of Academic Council members and the Academic Council Authority and Bylaws.

**3719. OPEN DISCUSSION**

"Doggy days" have recently been held on the Fairview and Grande Prairie campuses.

Students' Association representatives advised the group the Students' Association and GPRC have been successful in obtaining funding under the new Alberta Campus Mental



Health Initiative. The purpose of the program is to provide for the enhancement of mental health services at Alberta colleges and universities.

**3720. ADJOURNMENT**

The meeting was adjourned at 4:58 p.m.

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Ms. Deena Honan  
Chair

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Ms. Barb Johnston  
Records

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