



**ACADEMIC COUNCIL MEETING MINUTES**  
**May 8, 2008**

**Members:**

Council Chair: Dr. Laurie Nock  
Council Vice-Chair: Mr. Evans Forsyth

President: Mr. Don Gnatiuk ***Notice of Absence***  
Vice-President Academic: Ms. Susan Bangrove  
Director, Student Services: Ms. Jean Nordin  
Deans: Ms. Jane Friesen  
Dr. Scott McAlpine

Academic Staff Association: Mr. Ali Al-Asadi (Alternate)  
Dr. George Ding  
Mr. Garth Finlay (Alternate)  
Ms. Nancy Fraser  
Ms. Joan Godbout  
Ms. Shonda Holt ***Notice of Absence***  
Ms. Karen Kennedy  
Ms. Dianne McDonald  
Dr. Weixing Tan ***Notice of Absence***  
Ms. Carolyn Vasileiou ***Notice of Absence***

Students' Association: Mr. Said Abadalla  
Mr. Andrew Chappell ***Absent***  
Ms. Vanessa Maisonneuve ***Notice of Absence***  
Mr. Isioma Oyem ***Absent***  
Mr. Rory Tarant ***Notice of Absence***

Employees' Association: Mr. Gordon Pellerin  
Ms. Lynne Ness  
Ms. Cate Sazwan

Community Members: Mr. Dennis Fedeyko ***Notice of Absence***  
Ms. Janet Longmate

**3410 CALL TO ORDER**

The Chair called the meeting to order at 4:10 p.m.

**3411 APPROVAL OF AGENDA**

**MOVED** by Ms. Friesen, **SECONDED** by Mr. Forsyth that the agenda of May 8, 2008 be approved as presented.

**CARRIED**

**3412 MINUTES OF APRIL 10, 2008**

**MOVED** by Ms. Friesen, **SECONDED** by Ms. Godbout that the Minutes of April 10, 2008 be approved as presented.

**CARRIED**

**3413 COMMITTEE REPORTS*****Convocation Committee Minutes of April 17, 2008***

Ms. Nordin reported that approximately 176 graduates would be participating in this year's convocation ceremony. This number is up from 156 graduates last year. Staff participation is up slightly as well. Student Services is very busy organizing this weekend's event.

***Curriculum Committee Minutes of April 29, 2008***

Academic Council received the Curriculum Committee Minutes of April 29, 2008.

**MOVED** by Ms. Nordin, **SECONDED** by Ms. Friesen, that Academic Council accept the recommendations in the Curriculum Committee Minutes of April 29, 2008.

**CARRIED**

In approving the April 29, 2008 recommendations of the Curriculum Committee, the following motions were approved:

**MA0135 5(5-0-0) HS Mathematics Grade 12 Equivalent**

**MOTION:** Recommend Academic Council approve the change in the course description for MA0135 5(5-0-0) HS Mathematics Grade 12 Equivalent.

**Moved:** S. Sandhu    **Seconded:** C. Nicol

**CARRIED**

**Fitness Leadership Diploma**

**MOTION:** Recommend Academic Council approve the specializations in the Fitness Leadership diploma as presented pending approval of Advanced Education and Technology.

**Moved:** C. Nicol    **Seconded:** T. McLeister

**CARRIED**

**UC1213 5(0-4-30) Practicum**

**MOTION:** Recommend Academic Council approve a change in the course title from “Practicum” to “Work Experience” and change the length of the course from “4 weeks” to “5 weeks”.

**Moved:** J. Friesen     **Seconded:** S. Sandhu

**CARRIED**

***Distance Education Team***

Dr. McAlpine reported that the Distance Education Team has had its first meeting and a second meeting has been scheduled on May 14, 2008. Under the great leadership of Ms. Jennifer Thomas, the Distance Education Team is working on the development of a policy as well as a Terms of Reference for the Team. The Distance Education Team hopes to have these documents ready to share with Academic Council in September 2008.

***Program Review Committee***

Dr. McAlpine, Program Review Committee Chair provided an update. The Program Review Committee has reviewed the Academic Upgrading Program as well as the Business Administration Program. Final recommendations regarding the outcomes of these two program reviews will be forthcoming.

It was agreed that in the future, it would be nice for the Program Review Committee to meet with departments in the early spring so that departments could incorporate the recommendations from the Program Review Committee into its departmental planning for the academic year which follows.

***Waitlist Ad-Hoc Committee***

Ms. Nordin reported on the work of the Waitlist Ad-Hoc Committee. The Committee came forward with the following recommendations:

- Students not be waitlisted.
- On a daily basis, Student Services send out a list of over-enrolled courses to the Chairs and Deans as notice of student demand.
- All advisors be appraised of their responsibilities to ensure distribution of enrolment over courses will multiple sections.
- Each department have a contingency plan on how to handle over-enroled sections on a course-by-course basis (new sections, split labs, markers, instructional assistants, etc.)
- Chairs and Deans would then put contingency plans into action as soon as possible.
- All sections would remain open until August 15<sup>th</sup> (and December 1<sup>st</sup> for winter semester) at which time the yellow and red dots would be used again. There may be times before August 15<sup>th</sup> that a Dean may have to limit (yellow) or close (red) a section.

**MOVED** by Ms. Friesen, **SECONDED** by Ms. Longmate that Academic Council adopt the recommendations of the Waitlist Ad-Hoc Committee.

**CARRIED**

**MOVED** by Dr. McAlpine, **SECONDED** by Mr. Forsyth that the Ad-Hoc Waitlist Committee continue to meet throughout the 2008-2009 academic year to assess the impact and monitor the outcomes of the recommendations of the Ad-Hoc Waitlist Committee.

**CARRIED**

### **3414 ACADEMIC ISSUES**

#### ***2008-2009 Academic Council Call for Items***

The following items were noted as items which members would like to see included in the discussions at Academic Council in the upcoming year:

- Non-Credit Programming
- Values, Missions and Goals (emerging from the PAC group)
- Degree Granting at GPRC
- Mechanisms by which Academic Council can introduce and have discussions regarding new programs (eg. approving programs in principle)

### **3415 OPEN DISCUSSION**

Mr. Forsyth expressed his gratitude to all his friends and colleagues. On behalf of Academic Council, he thanked Dr. Nock for leading Academic Council as Chair in the 2007-2008 academic year, making it vibrant once again.

Dr. Nock thanked everyone for a great year on Academic Council.

### **3416 ADJOURNMENT**

The meeting was adjourned at 4:49 p.m.

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Dr. Laurie Nock, Chair

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Ms. Wanda Moen, Records

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