



**MINUTES OF THE ACADEMIC COUNCIL MEETING
December 7, 2006**

Members:

Council Chair: Mr. Bruce Macdonald

Acting President: Mr. Doug Hart - Notice of Absence
Acting Vice President Academic: Dr. Scott McAlpine
Registrar: Mr. Don Brown
Dean of Business Dr. Rick Erlendson
Alternate: Ms. Jane Friesen

Academic Staff Association: Dr. George Ding
Dr. Weixing Tan - Notice of Absence
Dr. Laurie Nock - Notice of Absence
Ms. Dianne McDonald
Ms. Jean Nordin
Ms. Teresa Evans
Ms. Karen Kennedy
Ms. Joan Godbout
Ms. Liz Richard
Alternate: Ms. Marsha Zalik - Absent

Students' Association: Mr. Carl Edozien
Ms. Jennifer Fisher - Notice of Absence
Ms. Amanda Ford
Ms. Dong Hui (Serina) Cia
Ms. Rebecca Hussey - Notice of Absence
Mr. Rory Tarant - Notice of Absence
Ms. Melissa O'Brien
Ms. Krista Chanin
Mr. Jared Elzinga - Notice of Absence
Ms. Mirrah McIntyre - Absent

Employees' Association: Ms. Jill Thomson
Ms. Rosemary Kay
Ms. Katalin Ormay

Community Members: Mr. Dennis Fedeyko
Ms. Janet Longmate - Absent

3306 CALL TO ORDER

The Chair called to order the meeting at 4:00 p.m.

3307 AGENDA

MOVED by Dr. Erlendson, seconded by Mr. Fedeyko the revised agenda of December 7, 2006 be approved, as presented.

CARRIED

3308 MINUTES OF NOVEMBER 16, 2006

The Chair called for errors or omissions in the November 16, 2006 Minutes. Mr. McDonald provided an explanation of the arrangement of the motions in the minutes. The motions will be provided sequentially as they occur at the meeting.

Typographical errors will be indicated to the Record Keeper for correction.

MOVED by Ms. Dung Hui, seconded by Ms. Chanin, the Minutes of the meeting of November 16, 2006 be approved.

CARRIED

3309 AUTHORITY OVER ACADEMIC DECISIONS BEFORE THEY ARE CONSIDERED EXTERNALLY

Dr. McAlpine reported that occasionally program items are forwarded through the Program Registry System (PRS) and GPRC Curriculum Committee simultaneously. This process is not intended to supersede the authority of the Curriculum Committee or Academic Council; it is to expedite program changes and approval at the provincial level.

If it is the preference of Academic Council that all proposed program changes and new programs are vetted through Curriculum Committee and Academic Council prior to being submitted to the PRS, this can be accommodated.

For those programs that are urgent and require a faster review, the fast track process of Academic Council would apply.

MOVED by Ms. Thomson, seconded by Ms. Nordin that academic course, curriculum and program matters are reviewed and approved by Academic Council prior to being considered by external bodies.

CARRIED

This motion will be forwarded for information to the Institutional Research and Planning Officer.

3310 STUDENT RIGHTS AND RESPONSIBILITIES

Academic Council received the Student Rights and Responsibilities Policy for approval.

MOVED by D. Brown, seconded by S. McAlpine, the Student Rights and Responsibilities Policy be accepted as presented.

CARRIED

3311 RECOGNITION OF ACADEMIC ACHIEVEMENT

Academic Council received the Recognition of Academic Achievement Policy for approval.

MOVED by D. Brown, seconded by G. Ding, the Recognition of Academic Achievement Policy be accepted as presented.

CARRIED

Opposed – 1

It was clarified that students recognized as having First Class Standing will also be recognized for outstanding achievement on the Dean's list and students recognized for outstanding achievement on the President's Honour roll will also receive a letter from the Dean having also met the criteria for the Dean's list.

Students completing spring and summer classes may not receive recognition from the Dean or President as the awards are issued once each year and at the end of the semester. Chairs issue letters of recognition based on the completion of one course.

3312 STUDENT AWARDS POLICY

Academic Council received the Student Awards Policy for approval.

MOVED by D. Brown, seconded by K. Ormay, that Academic Council accept the Student Awards policy as presented.

CARRIED

The Student Awards Policy has been placed into the new policy format and changes are primarily position updates.

It was clarified that international students are not excluded from the process of awarding academic achievement, even though the policy states that international students are excluded from student bursaries and awards unless stated specifically in the award.

3313 COMMITTEE REPORTS***Curriculum Committee Minutes of November 28, 2006***

Academic Council received the Curriculum Committee Minutes of November 28, 2006.

MOVED by D. Brown, seconded by J. Thomson, that Academic Council accept the recommendations in the Curriculum Committee Minutes of November 28, 2006.

MOVED by S. McAlpine, seconded by K. Kennedy, an amendment be made to the Curriculum Committee Minutes of November 28, item 3.2, to delete Philosophy 1030 Creativity as a core requirement effective immediately.

Amendment to motion CARRIED

MOVED by L. Richard, seconded by K. Chanin, the original motion to accept the Curriculum Committee Minutes of November 28 be amended to approve the Minutes of November 28 with the exclusion of Item 5.1, Sustainable Forest Technology Diploma Program.

Amendment to motion CARRIED
Opposed – 8

CARRIED

MOVED by S. McAlpine, seconded by G. Ding, that Academic Council adopt recommendation 5.1 Sustainable Forest Technology Diploma Program of the November 28, 2006 Curriculum Committee Minutes.

CARRIED
Opposed - 1

The following discussion is recorded in support of the above motions.

Regarding Item 3.2, students currently in the Fine Arts program will be able to graduate without the requirement of the Philosophy 1030 course for the 2006-2007 academic year only.

Transfer students expressed concern that they may not receive the same benefit from an alternative course at a transferring institution. It was clarified that Philosophy 1030 transfers as part of a block transfer into a post-diploma.

Regarding Item 3.5, AR3705 Portfolio Development, students are required to take this course even though it is not transferable. Because there is a requirement for students to present a portfolio upon transferring to the U of A, completion of this course has been identified as a benefit to a student's success.

Regarding Item 5.0, the Sustainable Forest Technology Diploma (SFTD)

Program has already been submitted to Advanced Education for approval. Dean McAlpine apologized for the submission without having it first vetted through Curriculum Committee and Academic Council.

Graduates of the program are eligible to apply for accreditation from the College of Alberta Professional Forest Technologists. It will be necessary to acknowledge in the GPRC College Calendar that students are required to successfully write an exam with the College of Alberta Professional Forest Technologists in order to obtain accreditation. Graduates have been able to practice as foresters without the accreditation.

Council members expressed concerns that graduates of the SFTD program will have no guarantee of recognition of academic studies by the professional association. Given the amount of resources provided for the program, some Council members were not in favour of approving this recommendation from Curriculum Committee.

The Chair suggests that Item 5.1 be dealt with as a separate Motion. After discussion, it was confirmed that students may encounter additional hurdles in order to receive accreditation, but Academic Council is satisfied with the recommendation of the Curriculum Committee in regards to the Sustainable Forest Technology Diploma Program.

In approving the November 28, 2006 recommendations of the Curriculum Committee, the following changes to curriculum were approved.

Fine Arts

Music, Acoustic Diploma: Replace three credits of English with MU1650 3(3-0-0) UT Introduction to World Music as a requirement for the Music, Acoustic Diploma.

Music, Interactive Digital Design Diploma: Delete “PH1030 3(3-0-0) Creativity: An Exploration of Ideas, Process, and Outcomes”, as a core requirement in the curriculum for the Music, Interactive Digital Design Diploma effective immediately.

DD1081 3(2-0-1) UT An Introduction to Music Technology: Approve adding prerequisite “Music Theory Placement Exam (pass), MU1000, or have MU1000 as a co-requisite” to DD1081 An Introduction to Music Technology.

AR3140 3(0-0-6) 90 Hours Figure Painting I, UT pending

AR3150 3(0-0-6) 90 Hours Landscape Painting I, UT pending

AR3440 3(0-0-6) 90 Hours Figure Drawing I, UT pending

Approve pending university transfer, the addition of new courses AR3140 Figure Painting I, AR3150 Landscape Painting I and AR3440 Figure Drawing I. The course outline for AR3150 Landscape Painting I should reflect a prerequisite of

AR1370, AR2430 and AR3110.

Bachelor of Fine Arts Curriculum Requirements, AR3705 3(0-0-3) Portfolio

Development: Approve the addition of AR3705 Portfolio Development to the BFA curriculum with an advisory note to students that: “AR3705 is not a university transferable course; however, this course is recommended as a portfolio is required for transfer admission to other post-secondary institutions.”

Bachelor of Fine Arts Second Year Requirements: Approve changing the second year requirement for the Bachelor of Fine Arts curriculum from “One FCE (6) in Senior Studio courses, chosen from painting or sculpture and One FCE (6) Fine Arts Option, chosen from Art, Drama, Music” to “12 Credits 3000 level studio”.

Visual Art Diploma and Bachelor of Fine Arts Curriculum

Non Art Option: Approve removing “Non-Art Option” from the Visual Art Diploma and Bachelor of Fine Arts curriculum and replace with “UT Option”.

Visual Art Diploma and Bachelor of Fine Arts Curriculum

DD1380 3(0-6L-0) Design Fundamentals: Approve adding DD1380 as a curriculum requirement and reducing the UT Options to (3) credits for Visual Art Diploma and Bachelor of Fine Arts.

DD1180, DD1190 and DD1195: Approve deleting DD1180, DD1190 and DD1195 from college course offerings.

Visual Arts with an Interactive Digital Design Specialization Diploma:

Approve changing the graduation requirements to “You will need to successfully complete a total of 63 credits as listed above; a minimum of 15 Interactive Digital Design (DD) credits and have a GPA of 3.0 in 12 credits of 2000-level DD courses*”.

Arts and Education

Bachelor of Arts program: Approve the proposed calendar changes for the Bachelor of Arts program as shown.

Science

Sustainable Forest Technology Diploma Program

FO2050 3(5-0-4) 90 hours, Silviculture

FO2070 3(3-0-3) 45 hours, Wildlife Biodiversity and Ecology

FO2080 3(3-0-3) 51 hours, Forest Health

FO2190 3(3-0-3) 57 hours, Forest Engineering Principles

FO2220 1(3-0-0) 20 hours, Forest Policies and Legislation

FO2350 3(3-0-4) 70 hours, Timber Harvesting and Transportation

FO2470 2(1.5-0-1.5) 30 hours, Computer Applications in Forestry

Approve the new Sustainable Forest Technology Diploma Program and new courses pending approval from Alberta Advanced Education and deletion of Forestry courses from the Applied Degree program.

Physical Education, Athletics & Kinesiology

Approve the new course PF2920 3(3-0-0) Certified Personal Trainer: Module 2-Exercise Prescription as an option for the Fitness Leadership Diploma program.

MOVED by D. Brown, seconded by S. McAlpine, that Academic Council accept the recommendations in the Curriculum Committee Minutes of December 5, 2006.

CARRIED

In approving the December 5, 2006 recommendations of the Curriculum Committee, the following changes to curriculum were approved.

Science

CH1610 3(3-1-3) UT Organic Chemistry I: Approve the deletion of CH1610 3(3-1-3) UT Organic Chemistry I from the calendar.

BC2000 3(3-0-0) UT 45 hours Introductory Biochemistry

CH2610 3(3-1-3) UT 105 hours Organic Chemistry I:

Approve the change in prerequisite for BC2000 to “CH1010 and CH2610”, and change the prerequisite for CH2610 to “CH1010.”

PC1240 3(3-0-3) UT 90 hours Particles and Waves

PC1440 3(3-0-3) UT 90 hours Newtonian Mechanics and Relativity

PC1460 3(3-0-3) UT 90 hours Fluids and Waves:

Editorial changes received for information.

Human Services

CD1011 2(2-0-0) 30 hours, Introduction to Early Childhood

CD1045 3(0-1-5) 85 hours, Practicum I

CD1140 5(0-0-37) 224 hours, Practicum II

CD2045 5(0-1-37) 168 hours, Practicum III

CD2060 1(0-1-0) 15 hours, Integration Seminar III

CD2090 3(3-0-0) 45 hours, Child, Family and Community

CD2110 1(2-0-0) 15 hours, Working with Families

CD2145 6(0-2-37) 224 hours, Practicum IV

HS1203 1(1-0-0) 15 hours, Interpersonal Competence

RP1206 3(0-2-30) 160 hours in 5 weeks, Practicum

RP1210 3(0-2-30) 160 hours in 5 weeks, Practicum

TA1235 1(0-0-3) 45 hours, Practicum

TA1238 4(0-0-37) 180 hours, Practicum:

Changes to course descriptions received for information.

CD 1145 5(0-1-37) 224 hours, Practicum II: Approve the change in course description and prerequisite for CD1145 Practicum II.

TA1233 15 hours, Math Skills and Concepts: Approve the addition of new course TA1233.

TA1234 3(3-0-0) 45 hours, The Role of the Paraprofessional in the Classroom: Approve the reduction of credits from (3) to (2) and the reduction in hours from (45) to (30).

TA1235 1(0-0-3) Practicum: Approve the change to prerequisite from “none” to “TA1234 plus nine (9) additional credits from the Teacher Assistant Program.”

Advanced Placement of Bed Elementary Students: Approve the Advanced Placement of students entering the Early Learning and Child Care Program who holds a degree in Education, Elementary are required to take only the following courses to receive a diploma: CD2140/CD2160 or CD2145 (in an approved placement), CD1011, CD 1370, CD1350, CD2020, and CD2070.

Arts and Education

EN1010 and EN1011 and EN1012 (Hinton): Approve the deletion of EN1010, EN1011, and EN1012 and recommend that the Chair of the Arts and Education consult with the Registrar on consequential editorial changes to the calendar.

Changes in English Prerequisite: Received for information

School of Business

Academic Upgrading program admission requirements: Approve the change in admission requirements to the Academic Upgrading program as proposed.

BI0110 3(3-0-0.5) HS 52 hours, Biology Grade 10 Equivalent

CH0110 3(3-0-0.5) HS 52 hours, Chemistry Grade 10 Equivalent:

Approve the change in course description to reflect the change from 15 weeks to 7 weeks.

MA0135 5(5-0-0) HS 75 hours, Mathematics Grade 12 Equivalent

MA0125 5(5-0-0) HS 75 hours, Mathematics Grade 11 Equivalent

MA0115 5(5-0-0) HS 75 hours, Mathematics Grade 10 Equivalent

MA0105 5(5-0-0) HS 75 hours, High School Preparatory Business

Mathematics: Approve the change in prerequisites for MA0135 to “MA0110 or equivalent or MA0125 or equivalent math placement test score”, MA0125 to “MA0100 or equivalent or MA0115 or equivalent math placement test score”, MA0115 to “MA9909 or equivalent or MA0105 or equivalent math placement test score”, and MA0105 to MA0080 or equivalent or equivalent math placement test score.

BI0120 5(4-0-2) HS 90 hours, Biology Grade 11 Equivalent

BI0130 5(5-0-1.5) HS 95 hours, Biology Grade 12 Equivalent: Approve the addition of the prerequisite “MA0110 placement” to BI0120 and BI0130.

Business Administration and Commerce

Business Administration Certificate and Diploma, Add to list of approved options: Approve the addition of HP1210, HP1220, and HP1230 to the list of approved options for the Business Administration Certificate and Diploma programs.

Limit 1000-level options for Diploma: Approve the limit of 1000-level options for the Diploma program to a maximum of 12 credits.

Hospitality and Tourism

HP1250 3(3-0-1) Heritage Interpretation and Adventure Ecotourism

HP1260 3(3-0-0) Event and Convention Management

HP1270 3(3-0-2) Seminar and Practicum II

HP1280 3(3-0-0) Leadership and Management Excellence:

Approve renumbering second year courses to HP2250, HP2260, HP2270 and HP2280.

HP1240 3(3-0-2) Hospitality Seminar I and HP2270 3(3-0-2) Seminar and Practicum II: Approve the addition of co-requisite HP1230 to course HP1240 and the addition of co-requisite HP1280 to course HP2270.

HP2290 3(0-0-3) Computer Applications for Hospitality and Tourism:

Approve change in second year curriculum for Hospitality and Tourism , adding a new course, HP2290 3(0-0-3) Computer Applications for Hospitality, and reducing the number of Options to four (12 credits).

Administrative Technology

OA1365 3(0-0-4.5) Introduction to Software Applications: Approve adding new course OA1365 3(0-0-4.5) Introduction to Software Applications.

3314 CURRICULUM COMMITTEE TERMS OF REFERENCE

MOVED by R. Erlendson, seconded by S. McAlpine that the Terms of Reference of the Curriculum Committee be accepted as presented.

CARRIED

3315 PROGRAM REVIEW COMMITTEE

Academic Council received the slate of nominees for the Program Review Standing Committee. It was noted that the community member has not been identified.

MOVED by L. Richard, seconded by J. Nordin the nominations for the Academic Council Program Review Standing Committee be accepted as presented.

CARRIED

3316 ACADEMIC POLICIES REVIEW

Athletic Eligibility Standards

Academic Council received for reaffirmation the Athletic Eligibility Standards.

MOVED by D. Brown, seconded by S. McAlpine, the Athletic Eligibility Standards Policy be tabled pending receipt of additional information regarding the correlation between the required Grade Point Average (GPA) stated in the Student Awards policy and the Athletic Eligibility Standards GPA.

TABLED

Course Outline Policy

Academic Council received the Course Outline Policy for approval.

MOVED by D. Brown, seconded by S. McAlpine, Academic Council accept the Course Outline Policy with the following amendments:

- Add to the Cross-Referenced Policies: Student Travel Policy
- Add to Item 1.8: "Student' Travel Policy.

MOVED by D. Brown, seconded by R. Erlendson, the Policy be further amended to add:

1.13. Official Grades

Notice of Official Grades are the responsibility of the Registrar's Office. Grades are deemed to be official when Statement of Marks are issued. Students can generally expect that official grades will be available in mid-January for fall semester courses, mid-May for winter semester and full-year courses, and mid-September for spring/summer courses.

Amendment to Motion CARRIED

MOVED by R. Erlendson, seconded by K. Kennedy, that the original Motion be amended to accept the Course Outline Policy, with the removal Item 1.8.

Amendment to Motion CARRIED

CARRIED

Quality Assurance: Online and Blended Course Design

Academic Council deferred discussion on Quality Assurance – Online and Blended Course Design to the next meeting.

3317 ADJOURNMENT

MOVED by Dr. Ding, seconded by Ms. Ormay, the meeting of Academic Council be adjourned.

CARRIED

Bruce Macdonald, Chair

Maureen Clarke, Records

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