



ACADEMIC COUNCIL MEETING MINUTES April 10, 2008

Members:

<u>Council Chair:</u>	Dr. Laurie Nock	
<u>Council Vice-Chair:</u>	Mr. Evans Forsyth	
<u>President:</u>	Mr. Don Gnatiuk	
<u>Director, Student Services:</u>	Ms. Jean Nordin	Notice of Absence
<u>Dean/Acting Vice President, Academic:</u>	Ms. Jane Friesen	Notice of Absence
	Dr. Scott McAlpine	
<u>Academic Staff Association:</u>	Mr. Ali Al-Asadi (Alternate)	
	Dr. George Ding	
	Ms. Nancy Fraser	
	Ms. Joan Godbout	Notice of Absence
	Ms. Shonda Holt	Notice of Absence
	Ms. Karen Kennedy	
	Ms. Dianne McDonald	
	Dr. Weixing Tan	
	Ms. Carolyn Vasileiou	
<u>Students' Association:</u>	Mr. Said Abadalla	
	Ms. Amber Amy	
	Mr. Andrew Chappell	Absent
	Ms. Vanessa Maisonneuve	Notice of Absence
	Mr. Isioma Oyem	Absent
	Mr. Rory Tarant	
<u>Employees' Association:</u>	Mr. Gordon Pellerin	
	Ms. Joanne Stiles	
	Ms. Jill Thomson	
<u>Community Members:</u>	Mr. Dennis Fedeyko	Notice of Absence
	Ms. Janet Longmate	
<u>Guests:</u>	Ms. Jennifer Thomas, Chair, Library	
	Ms. Denise Thomson, Institutional Research and Planning Officer	

3403 CALL TO ORDER

The Chair called the meeting to order at 4:02 p.m.

3404 APPROVAL OF AGENDA

MOVED by Mr. Gnatiuk, **SECONDED** by Ms. Fraser that the agenda of April 10, 2008 be approved as with the following change in order: Item 5, Academic Issues will precede Item 4, Committee Reports.

CARRIED

3405 MINUTES OF MARCH 13, 2008

MOVED by Mr. Gnatiuk, **SECONDED** by Ms. Stiles that the Minutes of March 13, 2008 be approved as presented.

CARRIED

3406 ACADEMIC ISSUES***New Program Process***

Ms. Denise Thomson, Institutional Research and Planning Officer, provided members with an overview of the new program launch process at Grande Prairie Regional College which includes the following phases: research, planning, program registry submission, approval, marketing and delivery.

Ms. Thomson explained that in her role she is available to assist anyone who is developing new programs. She noted that, depending on the program, it can take anywhere between 6 months to a year for the entire process (research → delivery) to be completed.

It was noted that with the College's affirmation of its commitment to distance education, a routine assessment of delivery mode should be explored in the Planning phase of the process. Ms. Thomson agreed to add this element to the process template.

There was some discussion regarding whether departments would follow the same new program launch program when applying to offer degree programs or if there was a different process. Dr. McAlpine explained that the Campus Alberta Quality Council (CAQC) (an arms-length quality assurance body that conducts reviews of all new degree programs in Alberta) employs its own process which is quite different from the College's process. The CAQC's process also includes many different phases which include: system coordination, institutional evaluation, specific program accreditation and a detailed review of the program. The CAQC's in depth and rigorous review process is quite lengthy and on a first application the most optimistic time frame would be 9 months to a year.

Distance Education

Ms. Thomas, provided members with an update on recent developments in the area of Distance Education (DE) at GPRC. The College recently commissioned a study and report of DE at GPRC (the Fricker Report) in which a number of major recommendations emerged. As a result, some immediate actions are necessary to begin the implementation of the recommendations. They include:

- Adopting a DE Policy Framework consistent with quality assurance and institutional commitment to DE.
- Establishing a DE team responsible for implementing DE strategies.
- Leaving the current and established DE system and structures in place as they are functioning well.

The key message is that DE is not simply an ad-hoc matter. It is about full service to all students and it needs to be done with increased purpose and coordination. Ms. Thomas noted that in recognition of this message, Executive Committee recently passed a motion declaring the value of DE to GPRC.

MOVED by Ms. Kennedy, **SECONDED** by Dr. Tan that an ad-hoc committee of Academic Council named the ***Distance Education Team*** be formed to begin the development of a Distance Education Policy Framework and that a draft of the Framework be provided to Academic Council by May 8, 2008.

CARRIED

The Distance Education Team will have the latitude to form its own membership. It was noted that the Distance Education Team would report to administration, specifically the Vice-President Academic.

3407 COMMITTEE REPORTS***Curriculum Committee Minutes of April 1, 2008***

Academic Council received the Curriculum Committee Minutes of April 1, 2008.

MOVED by Ms. Thomson, **SECONDED** by Ms. Vasileiou, that Academic Council accept the recommendations in the Curriculum Committee Minutes of April 1, 2008.

CARRIED

OPPOSED – Ms. Fraser

In approving the April 1, 2008 recommendations of the Curriculum Committee, the following motions were approved:

Alberta Transfer Guide – Review of Outstanding Proposals

MOTION: Departments will have until April 28, 2008 to send in their information, after which these proposals will be deleted from the ACAT database.

Moved: P. Corstine **Seconded:** I. Forbes

CARRIED

PC0120 5(4-0-2) HS Physics Grade 11 Equivalent

MOTION: Recommend Academic Council approve the change in the course description for PC0120 5(4-0-2) Physics Grade 11 Equivalent, a change in prerequisites from “MA0110 and either PC0110 or Science 10 with permission of Department” to PC0110 or Science 10 with permission of the department, and MA0110 or MA0120 placement” and a change in co-requisite from “MA0120” to MA0120 or a MA0130 placement” effective for the 2008-2009 academic year.

Moved: S. Sandhu **Seconded:** L. Richard

CARRIED

PC0130 5(5-0-1.5) HS Physics Grade 12 Equivalent

MOTION: Recommend Academic Council approve the change in course description for PC0130 5(5-0-1.5) HS Physics Grade 12 Equivalent effective for the 2008-2009 academic year.

Moved: C. Nicol **Seconded:** C. Ross

CARRIED

CH1640 3(3-0-3) Organic Chemistry I

MOTION: Recommend Academic Council approve the addition of CH1640 3(3-0-3) Organic Chemistry I pending university transfer.

Moved: T. McLeister **Seconded:** S. Barr

CARRIED

Collaborative BSCN – electives discussion

Motion: Recommend Academic Council approve a change in the Collaborative BSCN program in the second and fourth year replacing Senior Electives (6) with Junior Electives (6) effective 2008-2009, pending all approvals as per Curriculum Change Form.

Moved: L. Richard **Seconded:** S. Barr

CARRIED

Ms. Fraser expressed a concern regarding PC 0130 (*Physics Grade 12 Equivalent*). The concern related to the struggle in fitting in the curriculum needed to meet the 80% required compliancy at the Physics 30 level.

ACTION: Mr. Gnatiuk will work with Ms. Nordin (Acting Dean, Academic Upgrading) and Ms. Fraser to come up with some possible solutions to this issue.

Ms. Thomson reminded members that meeting of the Curriculum Committee are open to everyone and that if there are any concerns regarding an item on the agenda, members are encouraged to attend and participate in the discussion.

Program Review Committee

Dr. McAlpine provided an update on the program review process. He noted that the Program Review Committee is the midst of completing the Business Administration program review. Once the Committee has completed the Business Administration review they will move on to the Academic Upgrading Program Review. The Committee hopes to have the Business Administration Program Review completed by the May meeting of Academic Council.

Waitlist Ad-Hoc Committee

Ms. Thomson, reporting on behalf of the Waitlist Ad-Hoc Committee chair, noted that there was nothing to report at this time.

3408 OPEN DISCUSSION

- The College has secured transfer for ED 4000 CTS to the University of Alberta.
- Responding to community demand and need, the College is currently exploring the opportunity of establishing a Northern and Aboriginal Studies Program.
- GPRC's People Advancing Change (PAC) committee continues to meet and has started working on a number of things such as: logo, motto, mission and vision which they will be asking for ideas and input from the college community.
- The Department of Arts and Education is very excited to announce that Dr. Kazem Mashkournia has been recently appointed as Chairperson of Arts and Education beginning August 15, 2008 for a three-year term.
- A very aggressive and exciting plan for increasing enrolments at GPRC has recently been announced. The plan is very ambitious and will have great implications for the College. Academic Council should prepare themselves for increased activities in the near future.

- Ms. Barr discussed the recent successful Office Administration luncheon which celebrated the many achievements of the students in the program.
- As it may be the last meeting for many of the student representatives on Academic Council, the Chair extended thanks to all the student members noting her appreciation for their presence and input on Council throughout the year. She also asked student members to please provide written notice of their resignation, if they will be unable to attend the final meeting of Academic Council in May. This will greatly assist Academic Council in reaching its quorum at the May meeting.

3409 ADJOURNMENT

The meeting was adjourned at 5:14 p.m.

Dr. Laurie Nock, Chair

Ms. Wanda Moen, Records

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