



**DEPARTMENT OF HUMAN SERVICES
EDUCATIONAL ASSISTANT PROGRAM
COURSE OUTLINE – TA 1234.
THE ROLE OF THE PARAPROFESSIONAL IN THE CLASSROOM.
FALL 2010**

"The more that you read, the more things you will know. The more that you learn, the more places you'll go."
-- Dr. Seuss

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OFFICE HOURS: Mondays 9:00 – 11:00
Tuesdays 9:00 – 11:00

PREREQUISITE(S)/COREQUISITE(S): None.

REQUIRED TEXT/RESOURCE MATERIALS: TA 1234 Alberta Teachers' Association.
Teachers and Teachers' Assistants: Roles and Responsibilities Edmonton, Ab.

Note: Additional required readings will be placed on reserve at the GPRC library.

DESCRIPTION: This course develops knowledge, skills and attitudes necessary for the paraprofessional to perform their roles and responsibilities as a member of an instructional team. Students are equipped to function effectively and professionally in a wide variety of educational settings from kindergarten through senior high school

COURSE LAYOUT: Classes will be comprised of lecture, independent and small group tasks and class discussions.

CREDIT/CONTACT HOURS: 2 (30 hours)

DELIVERY MODE(S): Classroom instruction.

OBJECTIVES:

1. Demonstrate an understanding of, and describe the complexity of, the role of the educational assistant within the context of the classroom in relation to the teacher, students and other colleagues within the educational setting.
2. Demonstrate professional conduct based on ethical standards of educational practice.
3. Describe the knowledge, skills, and values necessary for working with students with varying abilities and cultural diversity.
4. Demonstrate personal accountability when working independently or as a member of an instructional team.
5. Examine one's own personal beliefs, attitudes and behaviors and develop a philosophy of education and beliefs about how children learn within an educational system.

GRADING CONVERSION: Grande Prairie Regional College uses the **ALPHA** grading system. This system is described in the table below.

Alpha Grade	4-point Equivalence	Descriptor	Raw Score
A+	4.0	Excellent	90-100
A	4.0	Excellent	85-89
A-	3.7	First class standing	80-84
B+	3.3	First class standing	76-79
B	3.0	Good	73-75
B-	2.7	Good	70-72
C+	2.3	Satisfactory	67-69
C	2.0	Satisfactory	64-66
C-	1.7	Satisfactory	60-63
D+	1.3	Poor	55-59
D	1.0	Minimal pass	50-54
F	0.0	Fail	Less than 50

COURSE SCHEDULE/TENTATIVE TIMELINE: Attached.

EVALUATION:

In Class Assignments	10%
Assignment 1	25%
Assignment 2	25%
Quiz 1	20%
Quiz 2	20%

*Assignment guidelines will be handed out in class.

Submit your assignments on time. On time means at the end of class or, at the latest, 4:30 on the due date.

Late assignments will be penalized :

- 1) An initial 5% a week for late assignments. After two weeks the student cannot hand in his/her assignment.
- 2) Should a student be allowed to resubmit an assignment a grade of 60 % is the highest grade the student can receive.
- 3) If a student lets the instructor know at least one week prior to the due date that it is not possible to have the assignment in on time a contract can be made with the instructor stating when you can submit the assignment.
- 4) Any assignment turned in and considered not to be your own work will result in the assignment being graded "0" and no opportunity to make up the assignment or missed points.

STUDENT RESPONSIBILITIES: It is the right of the student and of the instructor to experience a favorable learning/teaching environment. It is the responsibility of the student and of the instructor to engage in appropriate adult behavior that positively supports learning. This includes, but is not limited to, treating others with dignity and being punctual. The student must be familiar with the student handbook and student's rights and responsibilities found in the college calendar.

*Attendance in this course is important as a significant amount of the course content is covered through in-class tasks and discussions. Students are strongly encouraged to regularly attend classes.

STATEMENT ON PLAGIARISM AND CHEATING: Please refer to the “Student Rights and Responsibilities” section of the College Calendar regarding plagiarism, cheating, and the resultant penalties.

