



PHYSICAL EDUCATION AND KINESIOLOGY

COURSE OUTLINE – Winter 2017

**PE1050 A3: Introduction to the Administration of Sport,
Physical Activity and Recreation Programs – 3 (3-0-1) UT**

INSTRUCTOR: Slifka, Thomas **PHONE:** 780-539-2904
OFFICE: K230 **E-MAIL:** TSlifka@gprc.ab.ca
OFFICE HOURS: Wednesday 1-2PM or by appointment.

CALENDAR DESCRIPTION: This course provides you with the basic skills required to successfully administer a sport and/or physical education program.

PREREQUISITE(S)/COREQUISITE: N/A

REQUIRED TEXT/RESOURCE MATERIALS: Kimball, D.C., and Lussier, R. N. (2014). Applied Sport Management Skills (2nd Ed.). Windsor, ON: Human Kinetics

DELIVERY MODE(S): The course work will be delivered via mini-lectures, class discussions, group work, in-class exercises and individual student work that includes various delivery methods.

COURSE OBJECTIVES:

1. Students will develop basic competencies required by administrators in the areas of sport, physical education and recreation.
2. Students will develop a basic understanding of the concepts and skills involved in being a successful leader and manager of sport organizations.
3. Students will be provided an opportunity to apply their skills to practical and experiential activities through participation in group projects.

LEARNING OUTCOMES:

1. Student will be able to identify and demonstrate successful principles related to successfully running a sport organization.
2. Student will be able to analyze and apply the decision making process to a variety of situations related to the administration of a sport organization.
3. Student will be able to maintain a personal reflection journal related to self-management and management of sport organizations.
4. Student will be able to use conflict resolution strategies to enhance cohesion in a group setting.
5. Student will carry out a group project which encapsulates coursework throughout the semester.

TRANSFERABILITY:

UA, UC, UL, AU, UA-AUG, CUC, KUC, GMU.

Please consult the Alberta Transfer Guide for more information

(<http://alis.alberta.ca/ps/tsp/ta/tbi/onlineSearch.html?SearchMode=S&step=2>)

**** Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability**

EVALUATIONS:	Participation/Quizzes	15%
	Group Project	15%
	Personal Journal	20%
	Mid-term Exam	20%
	Final Exam	<u>30%</u>
		100%

Participation/ Quizzes	This grade is assigned to students for their regular attendance, engagement, discussion of the classroom activities, and completion of lab work. In addition, students will also complete in-class quizzes throughout the semester.
Group Project	Students will work in small groups and carry out a project during the duration of the course, culminating in a presentation near the end of the semester.
Personal Journal	Students will submit a journal at the end of the semester, comprised of exercises and reflections assigned in class and in labs.
Mid-Term Exam	Monday, March 6th
Final Exam	TBD

GRADING CRITERIA: (The following criteria may be changed to suit the particular course/instructor)

Please note that most universities will not accept your course for transfer credit **IF** your grade is **less than C-**.

Alpha Grade	4-point Equivalent	Percentage Guidelines		Alpha Grade	4-point Equivalent	Percentage Guidelines
A+	4.0	90-100		C+	2.3	67-69
A	4.0	85-89		C	2.0	63-66
A-	3.7	80-84		C-	1.7	60-62
B+	3.3	77-79		D+	1.3	55-59
B	3.0	73-76		D	1.0	50-54
B-	2.7	70-72		F	0.0	00-49

COURSE SCHEDULE/TENTATIVE TIMELINE:

PE1050 W17 Tentative Schedule					
J09	Introduction to Class	J10	Lab #1	J11	Managing Sports
J16	Sport Industry	J17	Lab #2	J18	Ethics of Sport
J23	Problem Solving	J24	Lab #3	J25	Decision Making
J30	Strategic Planning	J31	Lab #4	F01	Team Development
F06	Team Development	F07	Lab #5	F08	Communication
F13	Communication	F14	Lab #6	F15	Motivation
F20	No Class	F21	No Class	F22	No Class
F27	Motivation	F28	Lab #7	M01	Motivation/Review
M06	Mid-Term	M07	Lab #8	M08	Leadership
M13	Leadership	M14	Lab #9	M15	Organizing Work
M20	Diversity in Sport	M21	Lab #10	M22	Organizational Culture
M27	Human Resources	M28	Lab #11	M29	Interview Process
A03	Behavior in Org.	A04	Lab #12	A05	Presentations
A10	Presentations	A11	Lab #13	A12	Final Review
FINAL EXAMS Apr 17th-27th					

STUDENT RESPONSIBILITIES:

1. Students must complete all assignments and examinations in order to receive a passing grade in the course. The incompleteness of any of the assigned learning activities may result in the assignment of a failing (F) grade.
2. Assignments are due on the dates established by the instructor. Extensions may be offered in lieu of significant student issues and concerns as determined by the instructor. All extension requests must be submitted to the instructor prior to the due dates. Percentage penalties will be applied up to 100 % of the assignment grade if assignments are submitted late.
3. Regular attendance is a key to success in this course. Classroom activities support student comprehension of materials, content clarification, relevant peer questions and support. It is the responsibility of the student to acquire the material missed and to complete assigned readings, in-class work, and assigned homework.

STATEMENT ON PLAGIARISM AND CHEATING:

Cheating and plagiarism will not be tolerated and there will be penalties. For a more precise definition of plagiarism and its consequences, refer to the Student Conduct section of the College Admission Guide at <http://www.gprc.ab.ca/programs/calendar/> or the College Policy on Student Misconduct: Plagiarism and Cheating at www.gprc.ab.ca/about/administration/policies/**

**Note: all Academic and Administrative policies are available on the same page.