



DEPARTMENT OF FINE ARTS
COURSE OUTLINE – FALL 2014
AR3705 PORTFOLIO DEVELOPMENT

INSTRUCTOR: Tina Martel **PHONE:** (780) 539-2814
OFFICE: L216 **E-MAIL:** tmartel@gprc.ab.ca

OFFICE HOURS: Monday and Wednesday 1-2 or by appointment

PREREQUISITE(S)/COREQUISITE: AR1370 and AR2430

REQUIRED TEXT/RESOURCE MATERIALS: none

CALENDAR DESCRIPTION: A senior course which involves the creation of a portfolio and projects with a fine arts interdisciplinary focus in preparation for transfer to another institution or entrance into the workplace.

CREDIT/CONTACT HOURS: 45 3(0-0-3)

DELIVERY MODE(S): lecture/lab

OBJECTIVES (OPTIONAL):

1. Create the best portfolio for their appropriate creative, educational and career goals.
2. Be introduced to the basics of documenting work in digital formats.
3. Research and be exposed to different educational institutions /potential employers/and galleries
4. Create a professional resume and cover letter.

5. Write an articulate artist statement/letter of intent.
6. Learn the basic principles of setting and implementation of personal goals.

TRANSFERABILITY:

** Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability

GRADING CRITERIA:

GRANDE PRAIRIE REGIONAL COLLEGE			
GRADING CONVERSION CHART			
Alpha Grade	4-point Equivalent	Percentage Guidelines	Designation
A⁺	4.0	90 – 100	EXCELLENT
A	4.0	85 – 89	
A⁻	3.7	80 – 84	FIRST CLASS STANDING
B⁺	3.3	77 – 79	
B	3.0	73 – 76	GOOD
B⁻	2.7	70 – 72	
C⁺	2.3	67 – 69	SATISFACTORY
C	2.0	63 – 66	
C⁻	1.7	60 – 62	
D⁺	1.3	55 – 59	MINIMAL PASS
D	1.0	50 – 54	
F	0.0	0 – 49	FAIL
WF	0.0	0	FAIL, withdrawal after the deadline

Visitor in the Arts: 5% attendance and accompanying notes/visuals to be in your personal journals. Your notes from the lectures are also included in this portion.

Cover letter/ C/V: 15% Grade based on professional appearance and content.

Artist Statement/Letter of Intent: 15% Grade based on how well written (no spelling or grammatical errors).

Digital images: 25% Grade based on professional documentation of work including labels, layout and checklist presentation.

Portfolio Presentation: 30% Grade based on professional appearance, attention to detail and presentation.

Involvement: 10% Grade based on class participation, critique contributions, attendance and completion of various worksheets and exercises

EVALUATIONS:

Ongoing submissions(as above) Portfolio presentation in lieu of final exam.

STUDENT RESPONSIBILITIES:

Students are expected to set up work prior to class commencing, so that lectures and demonstrations can proceed uninterrupted. These will not be repeated for latecomers.

No IPOD or MP3 players allowed in the classroom. All cell phones must be turned off. Failure to do so will result in you being asked to leave the class.

STATEMENT ON PLAGIARISM AND CHEATING:

Refer to the College Policy on Student Misconduct: Plagiarism and Cheating at

https://www.gprc.ab.ca/files/forms_documents/Student_Misconduct.pdf

**Note: all Academic and Administrative policies are available at

<https://www.gprc.ab.ca/about/administration/policies/>

COURSE SCHEDULE/TENTATIVE TIMELINE:

Fall September 4 – December 15/2014

Tuesday and Thursday 11:30 to 12:50 p.m.