



DEPARTMENT OF FINE ARTS
COURSE OUTLINE – AR3705
Portfolio Development

INSTRUCTOR: Edward Bader **PHONE:** 780-539-2013
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OFFICE
HOURS: Monday and Wednesdays: 9:00 a.m. to 10:00 a.m.

PREREQUISITE(S)/COREQUISITE: AR 1370, AR2430 or the consent of the department.

REQUIRED TEXT/RESOURCE MATERIALS: None

CALENDAR DESCRIPTION:

A senior course which involves the creation of portfolio and projects with a fine arts interdisciplinary focus in preparation for transfer to another institution or entrance into the workplace.

CREDIT/CONTACT HOURS: 3(0-0-3) 45 Hours

DELIVERY MODE(S): Lecture/Lab

OBJECTIVES/LEARNING OUTCOMES:

1. Create the best portfolio for their appropriate creative, educational and career goals.

2. Be introduced to the basics of documenting work in digital formats.
3. Research and be exposed to different educational institutions /potential employers/and galleries
4. Create a professional resume and cover letter.
5. Write an articulate artist statement/letter of intent.
6. Learn the basic principles of setting and implementation of personal goals.

TRANSFERABILITY: N/A

**** Grade of D or D+ may not be acceptable for transfer to other post-secondary institutions. Students are cautioned that it is their responsibility to contact the receiving institutions to ensure transferability.**

GRADING CRITERIA:

Worksheets/Exercises/Journal: 10% Grade based on completion and engagement with various worksheets and exercises to be presented in the form of a personal journal.

Resume/Exhibition Record: 10% Grade based on professional appearance and content.

Artist Statement/Letter of Intent: 10% Grade based on how well written (no spelling or grammatical errors).

Portfolio Presentation: 50% Grade based on professional appearance, attention to detail and presentation. Your portfolio will consist of 20 works and may have 2 aspects: Digital Format and actual works.

Images/checklist: 10% Grade based on professional documentation of work including labels, layout and checklist presentation.

Involvement: 10% Grade based on class participation, critique contributions, attendance and completion of various worksheets and exercises.

EXAMINATIONS: None instead Final Portfolio due: Thursday December 8th, 2011.

LATE PORTFOLIOS WILL LOSE 10 % FOR EACH DAY THEY ARE LATE!

A reminder that when applying for jobs, grants, or other educational institutions if your materials do not arrive by the due date specified they will not be considered. So manage your time well. Also if you complete your portfolio ahead of time it allows the instructor an opportunity to provide feedback and improve the quality of your portfolio.

FIELD TRIP: October 3rd to October 8th

Students are encouraged to participate on a field trip to visit educational institutions and art galleries located in Calgary, Edmonton and Lethbridge. The purpose of this trip is to allow you the opportunity to personally view other educational programs, see facilities, ask questions about programs and also view a wide variety of visual art.

Even if you do have any future educational plans beyond GPRC the experience is invaluable as later in life as you may change your mind.

Hotel Rooms and Transportation costs paid before departure. \$350.00
An additional \$150.00 for Meals, Gallery admission, LRT and sundry items is extra and the responsibility of the student. This is an approximate cost and always varies according to the current rates.

STUDENT RESPONSIBILITIES:

Students are expected to set up work prior to class commencing, so that lectures and demonstrations can proceed uninterrupted. These will not be repeated for latecomers. Many students will be using the studio, so it is important to maintain care in setting up and cleaning of the space you use, and to exhibit consideration towards workspace, materials and other students.

If there is any doubt as to the safety of the work being undertaken while the instructor is absent the students will consult with the technician before continuing the work.

No IPOD or MP3 players allowed in the classroom. All cell phones must be turned off. Failure to do so will result in you being asked to leave the class.

STATEMENT ON PLAGIARISM AND CHEATING:

Please refer to pages 49-50 of the College calendar regarding plagiarism, cheating and the resultant penalties. These are serious issues and will be dealt with severely.

GRANDE PRAIRIE REGIONAL COLLEGE**GRADING CONVERSION CHART**

Alpha Grade	4-point Equivalent	Percentage Guidelines	Designation
A⁺	4.0	90 – 100	EXCELLENT
A	4.0	85 – 89	
A⁻	3.7	80 – 84	FIRST CLASS STANDING
B⁺	3.3	77 – 79	
B	3.0	73 – 76	GOOD
B⁻	2.7	70 – 72	
C⁺	2.3	67 – 69	SATISFACTORY
C	2.0	63 – 66	
C⁻	1.7	60 – 62	
D⁺	1.3	55 – 59	MINIMAL PASS
D	1.0	50 – 54	
F	0.0	0 – 49	FAIL
WF	0.0	0	FAIL, withdrawal after the deadline