



DEPARTMENT OF FINE ARTS
COURSE OUTLINE – AR3705 3 (0-0-3)
Portfolio Development

INSTRUCTOR: Tina Martel **PHONE:** (780) 539-2814
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OFFICE

HOURS: Monday, Wednesday 1- 3pm or by appointment

PREREQUISITE(S)/COREQUISITE: AR1370 and AR2430

REQUIRED TEXT/RESOURCE MATERIALS:

No text. Students are encouraged to participate on a field trip to visit educational institutions and art galleries located in Calgary, Edmonton and Lethbridge. The purpose of this trip is to allow you the opportunity to personally view other educational programs, see facilities, ask questions about programs and also view a wide variety of visual art. Hotel Rooms and Transportation costs paid before departure. \$350.00
An additional \$150.00 for Meals, Gallery admission, LRT and sundry items is extra and the responsibility of the student. This is an approximate cost and always varies according to the current rates.

CALENDAR DESCRIPTION:

A senior course which involves the creation of a portfolio and projects with a fine arts interdisciplinary focus in preparation for transfer to another institution or entrance into the workplace.

CREDIT/CONTACT HOURS: 45 Hours

DELIVERY MODE(S): lecture/lab/field work

OBJECTIVES:

1. Create the best portfolio for their appropriate creative, educational and career goals.

2. Be introduced to the basics of documenting work in digital formats.
3. Research and be exposed to different educational institutions /potential employers/and galleries
4. Create a professional resume and cover letter.
5. Write an articulate artist statement/letter of intent.
6. Learn the basic principles of setting and implementation of personal goals.

TRANSFERABILITY: N/A

GRADING CRITERIA:

Worksheets/Exercises/Journal: 10% Grade based on completion and engagement with various worksheets and exercises to be presented in the form of a personal journal.

Visitor in the Arts: 5% attendance and accompanying notes/visuals to be in your personal journals

Resume: 10% Grade based on professional appearance and content.

Artist Statement/Letter of Intent: 10% Grade based on how well written (no spelling or grammatical errors).

Digital images/checklist: 25% Grade based on professional documentation of work including labels, layout and checklist presentation.

Portfolio Presentation: 30% Grade based on professional appearance, attention to detail and presentation.

Involvement: 10% Grade based on class participation, critique contributions, attendance and completion of various worksheets and exercises

EXAMINATIONS:

No exams. See above

STUDENT RESPONSIBILITIES:

Students are expected to set up work prior to class commencing, so that lectures and demonstrations can proceed uninterrupted. These will not be repeated for latecomers. Many students will be using the studio, so it is important to maintain care in setting up and cleaning of the space you use, and to exhibit consideration towards workspace, materials and other students.

If there is any doubt as to the safety of the work being undertaken while the instructor is absent the students will consult with the technician before continuing the work.

More than 20% absenteeism may constitute a failure except for medical or extenuating circumstances in which case a doctor's letter may be required.

No IPOD or MP3 players allowed in the classroom. All cell phones must be turned off.

Failure to do so will result in you being asked to leave the class.

STATEMENT ON PLAGIARISM AND CHEATING:

Please refer to pages 49-50 of the College calendar regarding plagiarism, cheating and the resultant penalties. These are serious issues and will be dealt with severely.

COURSE SCHEDULE/TENTATIVE TIMELINE:

Tuesday/Thursday 11:30 -12:50